

**Care Connections of Northern Iowa  
Governing Board  
January 24, 2023, 1:30 PM**

Care Connections of Northern Iowa Governing Board met on Tuesday, January 24, 2023, at The Shores, Emmetsburg, IA and via Zoom. Board members present were Barry Anderson – Clay County Supervisor, (Board Chair), A. J. Stone - Worth County Supervisor (Board Vice-Chair), Carter Nath - Kossuth County Supervisor, Jayson Vande Hoef - Osceola County Supervisor, Craig Merrill – Palo Alto County Supervisor and Bill Jensvold - Winnebago County Supervisor (Zoom). Advisory Board member present was Michelle Huntress. Also in attendance was Carmen Moser - Palo Alto County Auditor and Fiscal Agent.

Care Connections employees in attendance: Melissa Loehr – CEO, Therese Trojahn - Claims Processor and Recording Secretary, and Marlee Christoffel – Service Coordinator.

Service providers and others in attendance via Zoom were, Jill Barr – Outreach Navigator for Clay County, Bre Degelau – Eyerly Ball, Michaela Simmons – Hope Haven, Dan Ries – Seasons Center and Rob Aiken - HHS. In attendance in person was Markie Sargent – PACHS.

The meeting was called to order by Anderson, Chair, at 1:36 p.m. Welcome and introductions were exchanged. Stone motioned and Merrill seconded the adoption of the current agenda with a correction of the minutes to be approved changed to December 27, 2022. Motion was unanimously approved.

A motion by Merrill and seconded by Nath to approve the minutes for December 27, 2022, as printed. Motion was unanimously approved.

**Updates**

Updates were given by regional service providers from the Outreach Navigator for Clay County, Michelle Huntress - CCE, Hope Haven, Eyerly Ball, Seasons Center and PACHS.

**Fiscal Agent/Finance Report**

Fiscal Agent Carmen Moser presented the claims. A motion to approve the 1/24/23 claims as printed was made by Stone and seconded by Merrill and was unanimously approved. Following is a list of the claims:

CENTRAL IA JUV DETENTION CTR	SERVICES	252.50
MARLEE CHRISTOFFEL	EMPLOYEE EXP	35.24
CLAY COUNTY SHERIFF	SERVICES	57.50
DICKINSON COUNTY SHERIFF	SERVICES	411.88
DOTSON, GUENTHER, CHRISTIAN & LAUER	SERVICES	99.00
DUNCAN HEIGHTS, INC	SERVICES	5999.63
JENNIFER DYKSHOORN	EMPLOYEE EXP	77.84
DYLAN THOMAS ATTORNEY AT LAW	SERVICES	442.00
EXCEPTIONAL OPPORTUNITIES, INC	SERVICES	980.60
EYERLY BALL COMMUNITY MENTAL HEALTH	SERVICES	8262.89
FOUNDATION 2	SERVICES	674.29
F8 CREATIVE	DATA PROCESSING	300.00
KENT L. GEFFE	SERVICES	136.50
HILLCREST FAMILY SERVICES	SERVICES	15706.28
HORIZONS UNLIMITED PALOALTO CO	SERVICES	297.88
LOUGHLIN LAW FIRM	SERVICES	150.00
MASON CITY CLINIC	SERVICES	60.00
ANNA MILLER	EMPLOYEE EXP	673.75

NEXT GENERATION TECHNOLOGIES	DATA PROCESSING	1809.44
NORTH IOWA REGIONAL SERVICES	SERVICES	286.06
O'BRIEN COUNTY SHERIFF	SERVICES	192.00
OSCEOLA COUNTY SHERIFF	SERVICES	407.35
PALO ALTO CO AUDITOR	ACCOUNTING SERVICES	2160.00
SANDRA PELZER	EMPLOYEE EXP	48.75
PKR PROPERTIES, LLC	SERVICES	110.00
PLAINS AREA MENTAL HEALTH CTR	SERVICES	31016.00
POTTAWATTAMIE CO SHERIFF	SERVICES	35.00
PRIDE GROUP, PRIMGHAR	SERVICES	42.06
THE PRIDE GROUP	SERVICES	20858.59
SEASONS	SERVICES	53037.64
SECURE SHRED SOLUTIONS	SANITATION & DISPOSAL	52.00
SIOUX RIVERS REGION	ADVOCATE EXP	4237.81
SIOUXLAND MENTAL HEALTH CENTER	SERVICES	17874.00
SPENCER DAILY REPORTER	PUBLICATIONS	103.14
SPENCER MUNICIPAL UTILITIES	INTERNET	100.00
THRIFTY WHITE PHARMACY	SERVICES	72.38
VERIZON	ADVOCATE EXP	83.08
VISA	EMPLOYEE EXP	300.00
WINNEBAGO CO SHERIFF	SERVICES	446.62
WINNEBAGO COUNTY PUBLIC HEALTH	SERVICES	875.00

The Region's fund balance on 01/24/23 was \$2,945,935.56.

#### **Old Business**

*There was none.*

#### **New Business**

*Election of CCNIA Board Officers* – Motion by Merrill and seconded by Nath to approve Barry Anderson as board chair, A.J. Stone as vice chair and Bill Jensvold as secretary. Motion was unanimously approved.

*Marlee Christoffel – Clay/Osceola Service Coordinator Update* – Christoffel gave a recap of happenings in her two counties.

*MHDS Region Report Findings by HHS* – Loehr reviewed the State of Iowa Department of Health and Human Services Mental Health and Disability Services Regions Study Report. No action taken by the Board. Board members are asked to review the CCNIA by-laws and 28E agreements prior to the February meeting.

*Special Funding Requests Proposals Review and Timeline* – Special Requests will be reviewed on a quarterly basis in March, June, September and December unless there is a time constraint that deems it necessary for an earlier review. Motion by Stone and seconded by Merrill to approve a Special Funding Request for Palo Alto County Health System for \$678.00 for Project ImPACT (Provider training in improving Parents as Communication Teachers). Motion was unanimously approved.

*Jenn Dykshoorn – Year to Date FY23 Expenditures Review* – Year-to-date expenditures from 07/01/2022 – 12/31/2022 were presented by Loehr. No action was taken by the Board.

There was no public comment.

The next meeting is scheduled for February 28, 2023, at 1:30 at the Shores in Emmetsburg.

Chairman Anderson adjourned the meeting at 3:39 p.m.

Respectfully submitted,

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Therese Trojahn  
CCNIA Recording Secretary

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Date

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Bill Jensvold  
CCNIA Board Secretary

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Date