

**Care Connections of Northern Iowa  
Governing Board  
July 25, 2023, 1:30 PM**

Care Connections of Northern Iowa Governing Board met on Tuesday, July 25, 2023, at The Shores, Emmetsburg, IA and via Zoom. Board members present were A. J. Stone - Worth County Supervisor (Board Vice-Chair), Carter Nath - Kossuth County Supervisor (Zoom), Jayson Vande Hoef - Osceola County Supervisor, and Bill Jensvold – Winnebago County Supervisor. There were no Advisory Board members present. Also in attendance was Carmen Moser - Palo Alto County Auditor and Fiscal Agent.

Care Connections employees in attendance: Melissa Loehr – CEO, Jenn Dykshoorn - Client and Finance Director, and Therese Trojahn - Claims Processor and Recording Secretary.

Rob Aiken – HHS was in attendance in person. Service providers and others in attendance via Zoom were Rebecca McCrackin – Seasons, Jill Barr – Outreach Navigator for Clay County, and Michaela Simmons – Hope Haven.

The meeting was called to order by Stone, Vice Chair, at 1:45 p.m. Welcome and introductions were exchanged. Jensvold motioned and Vande Hoef seconded the adoption of the current agenda as printed. Motion was unanimously approved.

A motion by Vande Hoef and seconded by Jensvold to approve the minutes for June 27, 2023, as printed. Motion was unanimously approved.

**Updates**

Updates were given by regional service providers from Seasons Center, Hope haven, and Clay County Outreach navigator.

**Fiscal Agent/Finance Report**

Fiscal Agent Carmen Moser presented the claims. A motion to approve the 6/28/2023, 06/30/2023, 07/11/2023, and 07/25/2023 claims was made by Vande Hoef and seconded by Jensvold and was unanimously approved. Following is a list of the claims:

43 NORTH IOWA	SERVICES	1076.70
ALGONA MUNICIPAL UTILITIES	SERVICES	410.00
ROB SAND, AUDITOR OF STATE OFFICE	FY21 AUDIT	8322.05
MARLEE CHRISTOFFEL	EMPLOYEE EXP	136.35
CLAY COUNTY SHERIFF	SERVICES	57.50
COMMUNITY CARE OF KNOXVILLE	SERVICES	643.23
CORNWALL, AVERY, BJORNSTAD & SCOTT	SERVICES	504.90
DUNCAN HEIGHTS, INC	SERVICES	5407.48
DYLAN THOMAS ATTORNEY AT LAW	SERVICES	513.50
EVIZZIT OF IOWA PSYCHIATRY PC	SERVICES	21819.38
EXCEPTIONAL OPPORTUNITIES, INC	SERVICES	1640.06
FOUNDATION 2	SERVICES	674.29
F8 CREATIVE	WEBSITE UPDATES	356.25
GFC LEASING - WI	OFFICE SERVICES	293.83
HILLCREST FAMILY SERVICES	SERVICES	2241.10
HOPE HAVEN INC.	SERVICES	10871.20
KOSSUTH CO SHERIFF	SERVICES	768.55
MELISSA LOEHR	EMPLOYEE EXP	541.75
MASON CITY CLINIC	SERVICES	60.00
ANNA MILLER	EMPLOYEE EXP	734.91

NEXT GENERATION TECHNOLOGIES	DATA PROCESSING	904.00
NW IA YOUTH EMERGENCY SERVICES	SERVICES	357.00
PALO ALTO CO SHERIFF	SERVICES	290.50
SANDRA PELZER	EMPLOYEE EXP	354.36
PLAINS AREA MENTAL HEALTH CTR	SERVICES	31016.00
THE PRIDE GROUP	SERVICES	12122.40
SERENA RUSTAD	EMPLOYEE EXP	66.25
SEASONS	SERVICES	227326.63
SIOUX RIVERS REGION	ADVOCATE EXP	6084.76
SIOUXLAND MENTAL HEALTH CENTER	SERVICES	17874.00
SOLUTIONPOINT+ LLC	CRISIS PREV. TRAINING	5809.35
SPENCER DAILY REPORTER	PUBLICATIONS	129.50
SPENCER MUNICIPAL UTILITIES	INTERNET	100.00
SPENCER OFFICE SUPPLIES	OFFICE SUPPLIES	245.36
THRIFTY WHITE PHARMACY	SERVICES	194.87
THERESE TROJAHN	EMPLOYEE EXP	15.96
UNITYPOINT HEALTH	SERVICES	160.00
VISA	OFFICE SUPPLIES	87.45
ABBY WALLIN	ADVOCATE EXP	96.00
CLAY CO AUDITOR	SALARY	500.00
CLAY CO AUDITOR	SALARY	2000.00
CLAY CO AUDITOR	SALARY	79704.33
DUNCAN HEIGHTS, INC	IMPACT GRANT	102915.39
IA COMM POOL ADMINISTRATORS	INSURANCE	10002.00
IA COUNTIES TECHNOLOGY SERVICE	DUES	34096.50
KOSSUTH CO AUDITOR	SALARY	8116.50
PALO ALTO CO AUDITOR	SALARY	45047.93
WINNEBAGO CO AUDITOR	SALARY	16166.55

The Region's fund balance on 07/25/23 was \$1,164,690.32. We have received the first quarter payment from the State.

A motion was made by Nath and seconded by Jensvold to approve the financial report. Motion was unanimously approved.

### Old Business

There was no old business.

### New Business

*Exception to Policy* – Motion by Jensvold and seconded by Vande Hoef to approve an Exception to Policy for additional rent/utility payments through September 2023. The motion was unanimously approved.

*HHS MHDS Quarterly Report to Legislature and HHS/MHDS Updates* – Loehr reviewed and gave updates on the following:

- The HHS Mental Health & Disability Services Regional System Quarterly Report for the fourth quarter, Apr. 1 – Jun. 30, 2023.
- Service Coordinators will be attending the Service Coordinators conference in September.
- We will be adding Brain Injury and Developmental Disabilities to our services.
- Iowa received a grant to support the design and implementation of the Certified Community Behavioral Health Clinic.
- 988 is now a year old. We need to continue to spread awareness of this number for suicide and crisis lifeline.
- Updates were given on the Managed Care Organizations.

*HHS Encumberment Application* – Motion by Vande Hoef and seconded by Jensvold to approve the HHS Encumberment application of \$655,031.68 for Seasons Center. The motion was unanimously approved.

*Office update and Furniture Approval* – Motion by Jensvold and seconded by Vande Hoef to approve the office furniture purchases for \$6,699.50. The motion was unanimously approved.

*FY24 Contracts - Pride Group contract, Siouxland MN & Rolling Hills & Sioux Rivers Crisis Center Contract Agreement* –

Motion by Vande Hoef and seconded by Jensvold to approve the FY24 contract with Pride Group. The motion was unanimously approved.

Motion by Vande Hoef and seconded by Jensvold to approve the FY24 contract agreement with Siouxland Mental Health Crisis Center, Rolling Hills Community Services Region, Sioux Rivers Regional Mental Health and Disabilities Services Region and Care Connections of Northern Iowa. The motion was unanimously approved.

28E – Loehr reviewed the 28E updates and changes. We are waiting for the attorney’s opinion.

*Bylaws* – Loehr reviewed changes to the Bylaws with the Board. Board members will review and will vote at the next meeting.

There was no Public Comment.

The next meeting is scheduled for August 22, 2023, at 1:30 at the Shores in Emmetsburg.

Vice Chair Stone adjourned the meeting at 3:33 p.m.

Respectfully submitted,

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Therese Trojahn  
CCNIA Recording Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bill Jensvold  
CCNIA Board Secretary

\_\_\_\_\_  
Date