

**Care Connections of Northern Iowa
Governing Board
March 26, 2024, 1:30 PM**

Care Connections of Northern Iowa Governing Board met on Tuesday, March 26, 2024, via Zoom due to inclement weather. Board members present were Barry Anderson, Craig Merrill, Bill Jensvold, A.J. Stone, Erin Schmidt, Bo Miller, and Amy Davis. Also in attendance were Melissa Loehr, Therese Trojahn, Jenn Dykshoorn and Carmen Moser. Service providers and others in attendance were Jill Barr, Rebecca McCrackin, Monica Van Horn, Michaela Simmons, Rob Aiken, and Marissa Miller.

The meeting was called to order by Anderson, Chair, at 1:34 p.m. Welcome and introductions were exchanged. Merrill motioned and Stone seconded the adoption of the current agenda as printed. Motion was unanimously approved.

A motion by Davis and seconded by Merrill to approve the minutes for February 27, 2024, as printed. Motion was unanimously approved.

Updates

Updates were given by regional service providers from Seasons Center, Hope Haven, and Clay County Outreach Navigator.

Fiscal Agent/Finance Report

A motion to approve the 03/26/2024 claims was made by Miller and seconded by Stone and was unanimously approved. Following is a list of the claims:

43 NORTH IOWA	SERVICES	1200.00
ALGONA MUNICIPAL UTILITIES	SERVICES	178.57
CARROLL COUNTY SHERIFF	SERVICES	65.90
CENTRAL IA JUV DETENTION CTR	SERVICES	610.35
MARLEE CHRISTOFFEL	EMPLOYEE EXP	91.12
CLAY CO AUDITOR	PAYROLL AND PHONE	80018.24
CLAY COUNTY SHERIFF	SERVICES	172.50
CORNWALL, AVERY, BJORNSTAD & SCOTT	SERVICES	200.75
DOTSON, GUENTHER, CHRISTIAN	SERVICES	158.40
DUNCAN HEIGHTS, INC	SERVICES	5451.93
EMMET COUNTY SHERIFF	SERVICES	574.64
EXCEPTIONAL OPPORTUNITIES, INC	SERVICES	776.20
FOUNDATION 2 CRISIS SERVICES	SERVICES	678.54
F8 CREATIVE	DATA PROCESSING	588.00
GFC LEASING - WI	OFFICE SERVICES	293.83
HOPE HAVEN INC.	SERVICES	8547.18
JCL SOLUTIONS	OFFICE SUPPLIES	199.00
KOSSUTH CO AUDITOR	PAYROLL	22500.00
RUTH MELBY	ADVOCATE EXP	947.53
ANNA MILLER	EMPLOYEE EXP	603.00
NEXT GENERATION TECHNOLOGIES	DATA PROCESSING	2140.61
NORSE VENTURES DBA THRIVE	SERVICES	779.57
NW IA YOUTH EMERGENCY SERVICES	SERVICES	532.25
PALO ALTO CO AUDITOR	PAYROLL	34200.00
THE PRIDE GROUP	SERVICES	6363.47
REGIONAL TRANS.AUTHORITY	SERVICES	360.00
RESPIRE CONNECTION	SERVICES	952.08
SEASONS	SERVICES	4466.40
SPENCER MUNICIPAL UTILITIES	INTERNET	100.00
THRIFTY WHITE PHARMACY	SERVICES	188.09
UNITYPOINT HEALTH	SERVICES	160.00
VISA	EMP TRAVEL & TRAINING, POSTAGE	370.64

WINNEBAGO CO AUDITOR
WINNEBAGO CO SHERIFF

PAYROLL
SERVICES

24000.00
366.12

The Region's fund balance on 03/26/2024 was \$342,792.59.

Old Business

HHS Budget Amendment & Management Plan Updates – The budget amendment was approved by the Board on 1/23/24 and by HHS on 3/18/24. The Policies and Procedures manual (Management Plan) was approved by HHS on December 15, 2023.

New Business

Marissa Miller – Algona Law Enforcement Liaison– Miller presented statistics on her position from May 1, 2023, through Dec. 31, 2023. During this period, she responded to 228 initial calls and saved law enforcement 790 hours.

Special Funding Requests – C3 De-escalation Workbooks and Crittenton Center – Motion by Miller and seconded by Jensvold to approve the special funding request for C3 de-escalation workbooks for \$279.00. The motion was unanimously approved.
The Special funding request for Crittenton Center did not receive a motion.

Exception to Policy – Motion by Schmidt and seconded by Merrill to approve the exception to policy to pay up to \$100.00 per month for unfunded utilities for the period of March 1 – May 31, 2024 for a client at Duncan Heights. The motion was unanimously approved.
Motion by Stone and seconded by Merrill to deny the exception to policy to pay \$4,030.00 for hospital charges until the proper information is provided. The motion was unanimously approved.

FY25 Annual Service and Budget Plan Review – Loehr reviewed the proposed FY25 Annual Service and Budget Plan with the Board. Motion by Davis and seconded by Merrill to approve the Plan as presented. The motion was unanimously approved.

There was no Public Comment.

The next meeting is scheduled for April 23, 2024, at 1:30 at the Shores in Emmetsburg.

Chair Anderson adjourned the meeting at 2:47 p.m.

Respectfully submitted,

Therese Trojahn
CCNIA Recording Secretary

Date

Bill Jensvold
CCNIA Board Secretary

Date